



American Legion Nelson County KY Post 42 Amateur Radio Club

The American Legion Nelson County KY Post 42 Amateur Radio Club Bylaws

ARTICLE I OBJECTIVES

"The American Legion Nelson County KY Post 42 Amateur Radio Club" hereinafter referred to as "The Club" is established with the following objectives.

To promote interest in and the advancement of amateur radio, and electronics in general.

To promote a good relationship between American Legion members who are licensed radio amateurs and the public through public service activities.

To help interested persons obtain an FCC Amateur Radio License and current licensees to upgrade their licenses.

To participate in activities involving or for amateur radio.

To be prepared to respond in cases of declared emergencies or disasters and to offer amateur radio communications where necessary.

The Club shall conduct itself in accordance with FCC Rule Part 97.3 (4), "the amateur service is defined as: ... (4) Amateur service. A radio communication service for the purpose of self-training, intercommunication and technical investigations carried out by amateurs, that is, duly authorized persons interested in radio technique solely with a personal aim and without pecuniary interest."

The Club Fiscal year shall be the Calendar Year.

The principal office location for the Club shall be the same location as the sponsoring Post.



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ARTICLE II

CLUB OFFICERS, COMMITTEES AND POST REPRESENTATION

A. In accordance with the Articles adopted by the American Legion Nelson County KY Post 42 establishing the Club, the officers of the Club shall be President, Vice President, Secretary, and Treasurer. Combined, these officers, along with any members appointed by the President, shall be considered to be the Executive Committee.

B. The Club President may establish additional committees and sub-committees as necessary to serve the best interests of the Club, including a Field Day Committee and a Nominating Committee.

C. The Chairs of the various committees shall be appointed by the Club President and confirmed by the Executive Committee, and shall not be considered officers of the Club.

D. All activities of the committees shall first be authorized by the Executive Committee of the Club, and reports on those activities shall be made to the Club's membership each month.

E. All officers of the Club shall be at holders of an FCC Amateur Radio License of any category.

F. A term of office for officers shall be two (2) years.

G. No officer shall hold more than one office at a time. However, if an elective office is vacant, the Executive Committee may authorize a current officer to fulfill the duties of that vacant office until a qualified member can be elected. Individual Club members elected to serve may hold different offices over time if so elected by the membership.

H. The officers shall be nominated and elected one office at a time from the floor at the last regular meeting in December. Election shall be by secret ballot if there are two or more candidates for any elective office. If there is one candidate for each of the elective offices, the entire slate may be voted into office by a show of hands by the members present. The new officers shall be introduced and assume their offices at the first scheduled meeting in January.



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I. Vacancies occurring in the officers of The Club during the year, with the exception of President, shall be filled at the next regular meeting by nomination from the floor and election by majority of members present. Vacancies created by the President shall be immediately filled by the Vice-President. The new officer shall immediately assume office for the balance of the term.

J. When an officer vacates their office for any reason, they shall immediately turn over all items in their possession that belong to The Club to their successor or another officer if no successor is currently available.

K. After installation of new Post 42 Officers each year, the post shall select a member of the Post who holds a valid FCC Amateur Radio License as Post Representative to the Club.

ARTICLE III DUTIES OF OFFICERS

A. PRESIDENT - It shall be the duty of the President to:

1. Preside over all regular and special meetings of the club.
2. Direct the affairs of the club subject to the advice of the Executive Committee and the requirements of the Bylaws.
3. Make reports to the membership of the Club on club activities, events, and general status.
4. Report on the activities, events and general status of the Club to the Post Officers.
5. Appoint Club members to all other committees and committee chairs.
6. Sign as required, all contracts or written instruments on behalf of the Club.
7. Represent the Club for social or business contacts when required.
8. Monitor and coordinate with the American Legion's Headquarters Amateur Radio Club and report to the members all Amateur Radio activities conducted by the American Legion.
9. Establish and maintain a working relationship with all local Amateur Radio (Ham) clubs on behalf of the Club.
10. Perform incidental duties not herein specified.



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B. VICE PRESIDENT - It shall be the duty of the Vice President to:

1. Act in the absence of the President at all club functions and perform all duties of the President herein described.
2. Arrange and publish the agenda for each Club meeting, for guest speakers, and for induction of new members.
3. Select / assign a mentor for each new member.
4. Perform other duties required by the President or the Executive Committee.

C. SECRETARY - It shall be the duty of the Secretary to:

1. Keep a written record of all proceedings of all regular, special, and Executive Committee meetings, and to provide a copy of each record to the President of the Club.
2. Receive and send all club correspondence. Read all correspondence of general interest to the members at regular or Executive Committee meetings.
3. Keep a written record of all On-Loan items.
4. Perform other duties required by the President or the Executive Committee.

D. TREASURER - It shall be the duty of the Treasurer to:

1. Keep a written record of all monies, donated supplies or equipment received or expended by the club.
2. Work with the Executive Committee to develop a proposed annual Club budget and submit it to the Executive Committee for approval prior to the meeting of November.
3. The Treasurer to conduct all finances internally to the Club, maintaining its own bank accounts. The Treasurer shall be responsible for all financial operations. The Treasurer shall initiate checks for normal monthly expenses and have them properly signed. Checks for \$100 or less or for "normal" expenses (i.e. those annually occurring expenses) may be independently issued by the Treasurer with proper counter signature. Checks for expenses which are not for normal expenses, shall have either the approval of the Executive Committee or the approval of the Club membership at a general meeting.
4. Maintain the club's bank accounts only at banks approved by the Executive Committee. A signature card shall be kept by the bank showing the signatures of the current President, Vice President, Treasurer, Post Commander, and Post



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Finance Officer. All checks must contain two signatures of individuals on the bank signature card.

5. Issue dues receipts.

6. Provide a monthly report on the financial condition of the Club to the Club members.

7. Maintain an accurate list of all physical assets of the club and their present location.

8. Maintain and update the membership list throughout the year, ensuring the Executive Committee and the Post Adjutant have copies.

9. Perform other duties required by the President or the Executive Committee.

ARTICLE IV

COMMITTEE FUNCTIONS

The President may elect to establish or dissolve various Club committees and sub-committees designed to enhance the operations and activities of the Club and the enjoyment of its members. Members of the committees shall be initially appointed in January of each year.

The President may appoint committees for specific purposes or for the good of the club, including but not limited to:

A. ACTIVITIES COMMITTEE:

1. Organize and conduct club activities.

2. Obtain prizes for and run a raffle at regular club meetings. Select prizes of general value to radio amateurs and when possible solicit prize donations from retailers or manufacturers, striving to maintain a net positive cash flow from the raffle activities.

3. Help with the organization of the annual Field Day.

4. Perform other duties required by the President or the Executive Committee.



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B. PUBLIC RELATIONS COMMITTEE:

1. Work with the Activities Committee to develop an annual promotional / publicity calendar.
2. Contact and get published in local newspapers as needed announcements of club activities and community service events.
3. Work with the Club Membership Committee and the Post Officers to recruit new members to the Post and subsequently to the Club.
4. Welcome members and visitors to the meeting and answer any questions they may have about the club.
5. Perform other duties required by the President or the Executive Committee.

C. TECHNICAL COMMITTEE:

1. A committee consisting of technically proficient amateur radio operators that:
 - a. Assists members with technical problems relating to equipment setup and operation.
 - b. Assists members to obtain and/or upgrade their licenses.
 - c. When sufficient interest exists, hold classes on such issues as antenna design, frequencies, packet radio operations, and other such subjects.
 - d. Assists members with Television Interference (TVI) problems. Each TVI complaint shall be resolved as soon as possible. A log shall be kept for all TVI complaint activities.
 - e. Acts as lead organizers of the Club's annual Field Day.
 - f. Advises the Club on equipment and technical setup of the Club's communications center.
 - g. Coordinates and conducts Club net activities
 - h. Coordinates all Club communications activities during emergencies or disasters
 - i. Performs other duties required by the President or the Executive Committee.

D. FINANCE COMMITTEE: The duty of the Finance Committee shall be to advise the Club Treasurer in development of a Club budget and to perform other duties as required by the President or the Executive Committee.



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E. FIELD DAY COMMITTEE: A committee of interested Club members who will work with the Technical Committee to organize and run the annual Club field day.

F. NOMINATING COMMITTEE: A committee of Club members selected to recruit individuals interested in serving as an Officer of the Club, and to propose a slate of candidates for consideration by Club members for Club Officers for the next two (2) years.

ARTICLE V

MEMBERSHIP

A. The Club shall be open to all FCC Licensed Amateur Legionnaires, Auxiliaries, Sons of the American Legion and Post 42 Associate Members without regard to race, color, religion, national origin, gender, or handicap.

Community members who are not otherwise qualified to be American Legion members; or American Legion Auxiliary members; or Sons of the American Legion members may join the Club as Associate Members of American Legion Nelson County KY Post 42.

An individual wishing to join this Club shall submit an application form, copies of which are kept on hand by the Secretary, giving, as a minimum, but not limited to, the individual's name, postal address, call-sign, amateur radio license class, email address, operating interests and operating capabilities. The application form shall be reviewed for approval by the current members of the Club.

Applicants shall present themselves at the next Club general membership meeting where their membership application shall be voted on by the current membership of the Club. Applicants shall verbally introduce themselves to the Club when called to do so by the President. A vote of the Club members present at that meeting shall be taken while the individual is out of the meeting room. An affirmative vote of a simple majority of the Club members present shall be sufficient to make the applicant a Club member.

A member in good standing of the American Legion, or any of its derivative organizations (American Legion Auxiliary, Sons of the American Legion, etc.) who belongs to any American Legion Post may be a member of this Club.

A member of this Club shall have an interest in amateur radio and/or electronics; have an interest in the aims of the club; and be willing to voluntarily respond to and assist during declarations of emergencies or disasters. Such persons may become members of the club, provided they also meet other requirements of the Bylaws.

Associate Members may not hold any of the Club Officer positions defined in Article II A above. Associate Members may hold any strictly amateur radio related position, such as



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Club call sign custodian, repeater custodian, etc.; or be Chairman of any of the committees defined in Article II above or any amateur radio related committee created for the good of the Club.

B. There are no dues for membership in the Club unless approved by an affirmative vote of 2/3 majority of the members attending a regularly scheduled meeting of the Club. Prior to such dues being imposed, they must first be approved by the Post Officers. Any dues imposed must be nominal, and only in an amount necessary to cover the barest expenses necessary to ensure the Club remains operational. If such dues are imposed, they shall apply to all Club members. Any Club member not paying dues shall be dropped from the Club membership rolls and shall not be permitted to participate in any Club meeting or activity.

C. Each Club member is responsible for notifying both the Post Adjutant and the Treasurer of any change of address or other contact information.

D. The Executive Committee may expel or suspend a member by unanimous vote at an Executive Committee meeting under the following conditions:

1. Failure to discharge debts to the Club, including dues.
2. Conduct detrimental to the welfare, interest, character, or order of the Club.
3. Conviction of a violation of the FCC rules resulting in the suspension or cancellation of the amateur radio license.
4. Conviction of a felony under the laws of any State of the United States of America.

E. The Executive Committee may reinstate any expelled or suspended member by a unanimous vote at an Executive Committee meeting.

F. Members who have been expelled or suspended or who voluntarily withdraw from the club have no recourse on club assets or property; real or otherwise.



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ARTICLE VI

MEETINGS

Regular meetings of the club shall be held monthly at designated times and places. All meetings shall be open to all interested members. Special meetings may be called by the Executive Committee when necessary.

Notices of regular and special meetings shall be sent to mailed/email/newspaper notice to each member within a reasonable time prior to each meeting or set at the previous meeting. Notices of special meetings shall contain a list of important items on the agenda. Robert's Rules of Order (revised) shall govern club meetings when it does not conflict with these Bylaws.

Unless otherwise specified, a Majority shall be a simple majority of 51% of those present and voting.

The order of business at the regular club meetings shall be set by the Executive Committee.

For the purpose of this Organization a Quorum is defined as:

1: Those members in attendance.

ARTICLE VII

LONG TERM APPOINTMENTS

Long term appointments of key individuals shall be made by the President when necessary. These appointments shall be for an indefinite period preferably for several years, and should only be given to members who are able to perform the specific requirements of the job.

A. CLUB HISTORIAN: The Club Historian shall maintain records and all other items of historical value to the club, and ensure a copy of such items be filed with the Post Historian.

B. LICENSE TRUSTEE: The Club License Trustee shall be appointed by the Officers of the Post, and shall hold a valid FCC amateur license. The Trustee shall be responsible for the club call, and shall file renewal forms with the FCC when required.

C. OTHER- Other appointments may be made as necessary, such as Club net control operators.



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ARTICLE VIII

DONATIONS, OPERATIONS, DISOLUTION

In the event of the dissolution of The Club, the assets shall become the assets of the Post, and may be sold as a fundraiser for Veteran Assistance, or donated by the officers of the Post to one or more non-profit organizations in such manner as defined in Post bylaws. Items identified as On-Loan shall be returned to the Lender.

ARTICLE IX

AMENDMENTS

These bylaws may be amended at a regular Club meeting by a two-thirds affirmative vote of the members present. The Amended Bylaws will then be presented to and ratified by the Post Commander. The Amended Bylaws will become effective following that ratification.

ARTICLE X

SEVERABILITY

If any provision of these Bylaws or their application to any person or circumstance is held to be invalid, the invalidity does not affect other provisions or applications of the Bylaws which can be given effect without the invalid provision or application, and to this end the provisions of the Bylaws are severable




These Bylaws have been reviewed, discussed, and adopted on 10 Feb 2020 by a 2/3 majority of the members present at a regularly scheduled meeting in accordance with the Articles adopted by the Officers and members of Post 42.

ATTEST: John J. Gerwinski 10 Feb 2020
President Date

This is to certify that the foregoing is a true and correct copy of the adopted Bylaws of the American Legion Nelson County Post 42 Amateur Radio Club, that these Bylaws were duly adopted by the members of the Club, and that said Bylaws were adopted on the date set forth above.

the date set forth above.

Dated: 10 Feb. 2020


Secretary



American Legion Nelson County KY Post 42 Amateur Radio Club

REVISION HISTORY

Date	Section	Rev	Revision	Revised By
5 Feb 2020	Header	6	Corrected to read "American Legion Nelson County KY Post 42 Amateur Radio Club	N2GWK
5 Feb 2020	ARTICLE I OBJECTIVE	6	Changed Article number to Roman Number I from the number 1 and Capitalized ARTICLE	N2GWK
5 Feb 2020	Global	6	Changed all occurrences of Board, or Board of Directors to Executive Committee as the terms "Board" or "Board of Directors" has not been defined in document.	N2GWK
5 Feb 2020	ARTICLE I OBJECTIVE	6	Added "The American Legion Nelson County KY Post 42 Amateur Radio Club" hereinafter referred to as "The Club" is established with the following objectives.	N2GWK
5 Feb 2020	ARTICLE I OBJECTIVE	6	Added Objective of operating in accordance with FCC Rule 97 regarding general operating and compliance with non-profit operations.	N2GWK
5 Feb 2020	ARTICLE I OBJECTIVE	6	Added "The Club Fiscal year shall be the Calendar Year."	N2GWK
5 Feb 2020	ARTICLE II Title	6	Modified Name to "OFFICERS, COMMITTEES AND POST REPRESENTATION.	N2GWK
5 Feb 2020	ARTICLE II OFFICERS, COMMITTEES AND POST REPRESENTATION para A	6	Added " , along with any members appointed by the President,"	N2GWK



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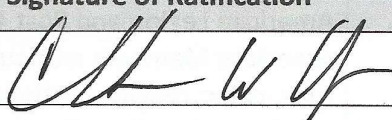
Date	Section	Rev	Revision	Revised By
5 Feb 2020	ARTICLE II OFFICERS, COMMITTEES AND POST REPRESENTATION para I.	6	Changed to read "Vacancies occurring in the officers of The Club during the year, with the exception of President, shall be filled at the next regular meeting by nomination from the floor and election by majority of members present. Vacancies created by the President shall be immediately filled by the Vice-President. The new officer shall immediately assume office for the balance of the term.	N2GWK
5 Feb 2020	ARTICLE II OFFICERS, COMMITTEES AND POST REPRESENTATION	6	Added Para K. After installation of new Post 42 Officers each year, the post shall select a member of the Post who holds a valid FCC Amateur Radio License as Post Representative to the Club.	N2GWK
5 Feb 2020	ARTICLE III DUTY OF OFFICERS	6	Modified D to read "Keep a written record of all monies, donated supplies or equipment received or expended by the club."	N2GWK
5 Feb 2020	ARTICLE IV COMMITTEE FUNCTIONS FINANCE COMMITTEE	6	Modified D to read "The duty of the Finance Committee shall be to advise the Club Treasurer in development of a Club budget and to perform other duties as required by the President or the Executive Committee."	N2GWK
5 Feb 2020	ARTICLE V MEMBERSHIP para. A.	6	Changed to read "The Club shall be open to all FCC Licensed Amateur Legionnaires, Auxiliaries, Sons of the American Legion and Post 42 Associate Members without regard to race, color, religion, national origin, gender, or handicap."	N2GWK



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5 Feb 2020	ARTICLE VI MEETINGS	6	Added "Unless otherwise specified, a Majority shall be a simple majority of 51% of those present and voting"	N2GWK
5 Feb 2020	ARTICLE VIII DONATIONS, OPERATIONS, DISOLUTION	6	Added, "Items identified as On-Loan shall be returned to the Lender.	N2GWK
5 Feb 2020	ARTICLE IX AMENDMENTS	6	Changed to read "These bylaws may be amended at a regular Club meeting by a two-thirds affirmative vote of the members present. The Amended Bylaws will then be presented to and ratified by the Post Commander. The Amended Bylaws will become effective following that ratification.	N2GWK
5 Feb 2020	Footer	6	Changed to Rev 6	N2GWK
5 Feb 2020	Page 13	6	Added New Page Revision History	N2GWK
5 Feb 2020	Page 15	6	Added Signature Block for Post 42 Post Commander Ratification	N2GWK

RATIFICATION OF AMENDMENT TO BYLAWS

Revision 6		
Office	Signature of Ratification	Date MM/DD/YYYY
Post Commander		02/30/2020